

New Mexico NAHRO
Board Meeting
EXECUTIVE BOARD MINUTES
August 22, 2012

ITEM 1. CALL TO ORDER – Chris Herbert

The meeting was called to order at 5:05pm by Chris Herbert.

ITEM 2. WELCOME AND INTRODUCTION

Presiding

Chris Herbert President

Officers Present-

Chris Herbert	President
Sonya Carrillo	VP of Member Services
Valerie Huerta	Secretary
Ed Romero	Treasure
Art Jiron	VP of Commissioners
Patricia Taraddei	Member-at-Large
Terry Baca	Member-at-Large
Robert Pacheco	Member at Large
Robert Portillos	Member-at- large

Officers Absent

Rick Courtney	VP of CR&D
Christi Baker	VP of Professional Development
Betty Valdez	Senior VP
Mary Ann Chavez	VP of Housing
Robbie Levey	Member-at-large
Robert Potrillo	Member-at- large
Michael Trujillo	Member-at-large

ITEM 3. APPROVAL OF MINUTES

Terry Baca made a motion to approve the minutes for May 7, 2012 Ed Romero seconded

ITEM 4. FINANCIAL REPORTS

Ed Romero gave the update on the finances and that the balance was \$19,000 in the bank and all bills have been paid. Once we collect from all the PHA we should have about \$22,000. Chris stated we would have had \$29,000.00. Chris gave overview of what happened with the Marriot. Marriot Corporate came to NM NAHRO with legal demand to pay the

\$10,000.00 or they would file suit. NM NAHRO has the obligation to have at least one conference in the fall. NM NAHRO has to have a conference in the fall and pay the fee. Chris stated that 175 people do not constitute 175 rooms. Robert mentioned that we all make mistakes and we need to pick up and move on. Terry would like to know if this downfall had anything to do with not having a service officer. Chris stated there was a disconnect in communication between NM NAHRO and Marriot. Chris took full responsibility on what happened with the conference. There were a lot of people expected at the conference and attendance was low. Bernalillo and ABQ housing were the biggest attendees and they live here. Chris and Ed both agreed that Albuquerque seems to cater to the bigger conferences. Seems like the smaller communities work better with NM NAHRO.

Robert makes a motion to approve the financials and Sonya second. Chris approved the motion.

ITEM 5. OLD BUSSINESS

Ed discussed the IRS tax return. Ed has not done the tax returns because there was more IRS wanted us to submit the last 3 years. Ed stated the tax returns were submitted late due non-profit status and the change in IRS rules. Under \$50,000.00 in a year and you are exempt. Ed did not have copies of 2008 and 2009. He pulled bank statements for those years and filled returns on that information. Ed stated NM NAHRO was under \$50,000 in income for the years in question. Ed asked if Chris feels comfortable to recreate the financials for those years. Chris stated he believed we were under the \$50,000 income and believes we need to get the tax returns in. He feels NM NAHRO has done the best we can do in recreating those returns and taking every effort to submit them. There was a rumor that there was two tax id numbers, the only tax number Ed could find is the one we are currently using. Terry offered Ed assistance with filing. Ed stated it should not be that big of an ordeal. In order to file, Ed made a motion to have Chris review and sign the returns prior to the next board meeting. Terry second and all present approved. Chris approved the motion.

ITEM 6. NEW BUSINESS-VP of PD

A lot of turnover with in the NM NAHRO board. Seems like we are getting new board members. There was concern several years ago regarding NM NAHRO Board members retiring and training new members. We are now at the place where we have a many new members. Christi Baker has resigned as VP of PD. Chris asked if there was anyone was interested in being the VP of PD. No nominations were given. Chris asked if the board his deputy director, Iren Andazola could be the VP. Chris would also like to move the conference back to Ruidoso. Chris stated the conference did well in Ruidoso and our attendee numbers were good. Chris asked the board what they thought. Ed asked an email go out requesting the conference and training. Chris that Ruidoso will be the place the conference will be held if he does not get any suggestions. Sonya stated there is only 7 months and we need to get moving on planning. Ed believes the trainers should be well educated about the topics they are presenting. Chris would like to bring in more round table discussions. There have been several training topics that are either repetitive or not presented well. Chris stated we would have better trainers and more Perhaps we should look at having more commissioner trainings. Chris stated we can have

someone different other than MFA give training on tax credits. Anyone who is interested in having a tax credit will have to talk to a developer to create a tax credit. Give training to small PHAS. Small PHAs need to look for other streams of funding. Does that mean collaborating with larger PHAs? Ed wants to look at PHAs as a business standpoint instead of a PHA concept. Chris also stated Rick Courtney retired and we do not have a VP of CR&D. Chris asked how many members at large NM NAHRO has on the board. Sonya asked what the roles of the VP of CR&D were. Chris gave an overview of what the roles were. Basically the role is to collaborate or research with local resources to meet the needs of people and how to provide housing for them.

Chris made the nomination to have Terry Baca as VP of CR&D Patricia seconded the motion all present voted.

ITEM 7. SERVICE OFFICER

Since we have lost money, NM NAHRO may not have enough money to have a service officer. Robert stated Dodi Salazar was the only contract received and was instrumentally in aiding NM NAHRO in putting past conferences together. Robert feels that Dodi has the knowledge to be a service officer and can help NM NAHRO get back on track. Ed asked to have Chris meet with Dodi to see if she would be the service officer with a smaller fee. Chris wanted the board to approve a dollar amount to negotiate with Dodi. Robert stated \$1,000.00 from now till the end of the conference. In May the board will decided if we want to redo the contract. Chris would like the conference to be a success. Chris will have a scope of work in the contract detailing what Iren will do and what the service officer would do. Chris to get a quote for someone to work on the website.

Robert made a motion to have Dodi as the Service officer from now until the end of April at \$1,000.00 a month and meet in May to see if her contract can be renewed. Terry second all present approved. Motion passed unanimously.

ITEM 8. ADJOURNMENT

ACTION TAKEN: A motion was made by Art Jiron and seconded by Ed Romero to adjourn the May 11, 2012 Executive Board Meeting. President Herbert declared the motion carried.

Meeting Adjourned at 6:11am

Chris Herbert
President

Valerie A. Huerta
Secretary

NM NAHRO Board Meeting
Hyatt Hotel, Albuquerque NM
August 22, 2012