

AGENDA
HOUSING CHOICE VOUCHER OCCUPANCY

DAY ONE

- 8:00 Registration
- 8:30 Welcome and Introductions
- 8:45 Program Components
 Program Documents
- 10:15 Break
- 10:30 PHA and Owner Responsibilities
 Briefings
 Voucher Issuance
- 12:00 Lunch (on your own)
- 1:00 Subsidy Standards
 Extensions and Suspensions
- 2:30 Break
- 2:45 Family Obligations
 Termination of Family Assistance
- 5:00 End of Day One

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DAY TWO

- 8:00 Leasing
 Owner Approval
- 10:15 Break
- 10:30 Tenancy Addendum
 Rent to Owner
- 12:00 Lunch (on your own)
- 1:00 HAP Contract
 Termination of Tenancy by Owner
- 2:30 Break
- 2:45 Annual Activities (Reexaminations)
- 5:00 End of Day Two

DAY THREE

- 8:00 Portability
- 10:15 Break
- 10:30 Portability (continued)
 Certificates of Participation Awarded
- 12:00 End of Seminar
- 1:00 Occupancy Certification Exam for Housing Specialists
 (Optional: Exam fee required)
- 3:00 End of Exam